



Palmerston North
Basketball Association

Risk Management Plan

This Risk Management Plan outlines our commitment to ensure all players, team management, officials, volunteers and spectators are provided with a safe environment whilst at basketball. All players, team management officials and spectators will have seen and adhere to REGULATION C - Code of Conduct and Fair Play, as determined by Basketball New Zealand. This is attached, and will be placed on notice boards around the venue.

Facility Control

The Palmerston North Basketball Association and Operations Manager for Arena Manawatu are responsible for ensuring that the venue is safe. Some measures that can be taken include:

1. Ensure building, facility and equipment inspection plans are checked. So ensure playing areas are safe by means of padding, no problems with the flooring and there is proper lighting.
2. Seating to be checked to make sure there is enough and that it is safe e.g. no sharp edges, not too close to the court.
3. Consider the safety of spectators through the use of protective barriers.
4. The playing surface should be regularly checked for potential hazards that could cause injury before play is permitted. The obligation to remove dangers also applies to other areas.

Equipment

Basketball equipment is often considered uncomplicated, to be uncomplicated attention is not often paid to its maintenance and up keep; the Palmerston North Basketball Association should therefore:

1. Implement a regular system for inspection of facility equipment, with records kept.
2. Ensure major repairs are carried out by the relevant experts.
3. Instruct users on the correct way to use the equipment.

Miscellaneous

In general:

1. Basketball rules are designed with safety in mind, particularly in respect of safety equipment.
2. Medical staff should be on hand at events, or available if required and the Palmerston North Basketball Association will have contact numbers for ambulance, hospital and nearby available doctors at control desks for easy reference.
3. Infectious diseases' policies, e.g. blood bin, should be developed. First aid kits must always contain surgical gloves for use when handling bleeding people.
4. Basketball New Zealand's anti-doping policy should be implemented.
5. React promptly to the cause of an accident. Accident reports should be made, including details of the people involved, witnesses and what actions were taken afterwards in order to correct the situation (if possible).
6. Educate and train all staff to perform their roles effectively and safely, this may include general first aid courses.
7. Develop checklists for maintenance routines (equipment and facilities).



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Safety Action Plan

Risk	Strategy
<p>Venue:</p> <ul style="list-style-type: none"> • Unsafe equipment (rings, backboards, backboard supports). • Slippery or unsafe floors (water, sweat or dust on court, insufficient “run off” around court). • Injury when moving large equipment. • Heat / cold in indoor stadiums. • Slippery floors in changing rooms. • Unsafe seating. 	<p>Venue:</p> <ul style="list-style-type: none"> • Have a designated person responsible for inspecting and cleaning the courts prior to and during competition. • Have register to record injuries. • Regularly check equipment and use experts where appropriate. • Prohibit and police hanging on the rings. • Conduct an annual audit of the facility and identify risks.
<p>Injury / illness, coaching and officiating:</p> <ul style="list-style-type: none"> • Inadequate injury management policies (blood rule, availability of ice, inadequate first aid training). • Players sharing drink bottles. • Officials not having sufficient experience to officiate certain level games. • Players / officials becoming dehydrated through not drinking sufficiently 	<p>Injury / illness, coaching and officiating:</p> <ul style="list-style-type: none"> • Encourage players to wear mouth guards when playing. • Have drinking water, available near courts so players can fill drink bottles regularly. • Have an onsite medical expertise. • Make sure plenty of ice for injuries. • Have blood kits made up and on each court. • Officials to be supervised on courts by evaluators.
<p>Personal Relationships:</p> <ul style="list-style-type: none"> • Verbal abuse of players or officials during games. • Abuse or harassment of coaches or officials. 	<p>Personal Relationships:</p> <ul style="list-style-type: none"> • Implement Codes of Conduct for players, coaches, officials and spectators. •
<p>Security:</p> <ul style="list-style-type: none"> • Intoxicated or persons under the influence. 	<p>Security:</p> <ul style="list-style-type: none"> • Any person found to be intoxicated or persons under the influence will be refused entry to the venue.